

GRADUATE ASSISTANTSHIPS

Graduate Assistantships are available through the College of Education's School of Teacher Preparation, Administration and Leadership. Assistantships are available to persons who enroll in either the Master's and Doctoral degree programs.

ELIGIBILITY: Applicants must be admitted to the Graduate School. Graduate students with experience as educators will be given priority in appointments to teaching assistantships.

STIPENDS: Stipends range from approximately .25 FTE = 10 hours/week (\$4,241/semester) to .50 FTE = 20 hours/week (\$8,482/semester).

RESPONSIBILITIES: Assistants typically work with faculty members in assisting instruction, conducting research, and/or teaching for the designated hours per week. Specifically, the majority of graduate assistants are assigned instructional responsibilities such as supervising undergraduate students, field experiences, teaching of lower division courses or assisting a professor with the course instruction.

COURSE LOAD: Graduate assistants are required to be full-time students and enroll in nine hours of graduate coursework.

APPLICATION DETAILS: Applicants who have not been admitted to the Graduate School or have not submitted a completed application before will be placed on a waiting list. Applicants should mail the completed application for financial support, a resume, and three letters of reference to:

College of Education
School of Teacher Preparation, Administration and Leadership
Box 30001, MSC 3CUR
New Mexico State University
Las Cruces, NM 88003-0001
Phone: (575) 646-4820

Today's Date: _____

New Mexico State University Graduate School
Las Cruces, New Mexico 88003-0001
College of Education
School of Teacher Preparation, Administration and Leadership
Graduate Assistant Application

Name: _____ Aggie ID# _____

Present Address: _____

Phone Number: _____ email address: _____
*Please attach your RESUME/CV to this application form

Program: Master's in Education Doctoral in Curriculum & Instruction

Other Department [_____]: Master's in _____
Doctoral in _____
 Assistantship (Research, Teaching, Faculty Aid)
 Other (specify) _____

Teaching Experience (License, Endorsements, and Certificates)		
INSTITUTION	LIC/ENDORSE/CERT	YEARS EXPERIENCE

List all post high school educational institutions attended and degrees awarded or expected.

INSTITUTION	DEGREE	DATE AWARDED/EXPECTED

Honors or academic awards received: _____

Make a brief statement about your proposed professional career: _____

List the names and addresses of at least three college teachers whom you have requested to fill out the enclosed reference forms. These forms should be mailed by the teachers directly to the Head of the Dept. of Curriculum and Instruction.

1. _____
2. _____
3. _____

Today's Date: _____

COLLEGE OF EDUCATION
SCHOOL OF TEACHER PREPARATION, ADMINISTRATION AND LEADERSHIP
NEW MEXICO STATE UNIVERSITY
BOX 30001 DEPT. MSC 3CUR
Las Cruces, NM 88003-0001

LETTER OF REFERENCE IN SUPPORT OF

Name: _____ (Applicants fill out your name and provide this form to an instructor or former professor acquainted with your education and academic abilities.)

LETTERS OF REFERENCE: The information given in this recommendation will be considered confidential and will be used in the initial selection process only. It will not become part of the student's academic record. We are particularly interested in the ability of the applicant to: pursue graduate study, conduct research, serve as a teaching assistant and serve in a professional capacity in the chosen field. We are also interested in the general character of the applicant. Please send this form in a sealed envelope (via mail or the applicant) to: HEAD OF THE DEPARTMENT, at address listed above.

In comparison with other graduate students that you have known, please rate the following items on the level of accomplishments you have come to expect from the applicant. (Ratings are: 1 = truly outstanding (10%); 2 = excellent; 3 = above average; 4 = average; 5 = below average; X = inadequate knowledge to rate.)

___ Ability in oral expression	___ Motivation and drive
___ Ability in written expression	___ Emotional maturity and stability
___ Ability to conduct research	___ Self-reliance and independence
___ Mastery of fundamental knowledge in field of study	___ Scholarship
	___ Intellectual ability

It would be helpful to cite additional information bearing upon the applicant's qualifications. For non-U.S. citizens, please indicate degree of English proficiency for teaching. (Please use an additional page if needed.)

How far do you think this applicant will progress (check one)?

- ___ Will probably complete the Doctorate degree
- ___ Will probably complete the Master's degree
- ___ Is not likely to complete a graduate degree without excessive help
- ___ Is not likely to complete a graduate degree

I have been acquainted with this applicant during the period:

Starting: _____ To: _____ as: _____ (teacher, advisor, supervisor)

NAME (print or type) _____ POSITION: _____

INSTITUTION: _____ SIGNATURE: _____

Today's Date: _____

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