



TEP Submission Checklist

Minimum Criteria to Submit:

Undergraduate Criteria	Graduate Criteria
<input type="checkbox"/> GPA of at least 2.75 <input type="checkbox"/> C- or better in TEP Prerequisites/Co-Requisites (see packet for complete list) <input type="checkbox"/> Enrolled in last of 60 credit hours and enrolled in last of prerequisites/corequisites <input type="checkbox"/> Passed NES Essential Writing with at least a 220 OR Praxis Core Academic Skills Writing 162 <input type="checkbox"/> Passed NES Essential Reading with at least a 220 OR Praxis Core Academic Skills Reading 156 <input type="checkbox"/> Passed NES Essential Math with at least a 220 OR Praxis Core Academic Skills Math 150 <input type="checkbox"/> Degree Check completed	<input type="checkbox"/> GPA of at least 3.0 <input type="checkbox"/> B- or better in TEP Prerequisites (see packet for complete list) <input type="checkbox"/> Enrolled in last of prerequisites/ corequisites <input type="checkbox"/> Passed NES Essential Writing with at least a 220 OR Praxis Core Academic Skills Writing 162 <input type="checkbox"/> Passed NES Essential Reading with at least a 220 OR Praxis Core Academic Skills Reading 156 <input type="checkbox"/> Passed NES Essential Math with at least a 220 OR Praxis Core Academic Skills Math 150 <input type="checkbox"/> Program of Study completed

- Google Account
- Resume saved as PDF
- Letter of Intent saved as PDF
- PDF of Transcripts
- Degree Check (Undergraduate) or Program of Study (Graduate) saved as PDF
- PDF of NES Test Scores
- Recommender #1 (COE) notified that online request for recommendation will be emailed
- Recommender #1 (COE) name, email, and title correctly identified
- Recommender #2 (COE) notified that online request for recommendation will be emailed
- Recommender #2 (COE) name, email, and title correctly identified
- Recommender #3 (outside of COE) notified that online request for recommendation will be emailed
- Recommender #3 (outside of COE) name, email, and title correctly identified
- Recommender #4 (outside of COE) notified that online request for recommendation will be emailed
- Recommender #4 (outside of COE) name, email, and title correctly identified

If you have checked all boxes, you are ready to submit!!! Good luck!!