Graduate Student Services
New Mexico State University
PO Box 30001, MSC 3G
Las Cruces, NM 88003-8001
Phone: 575-646-2736 Fax: 575-646-7721
http://prospective.nmsu.edu/graduate/

Transfer of Credit Form

Last Name: _____ First Name: _____

Banner ID: _____ Degree: _____

Major: _____ Minor: _____

Requested Transfer Coursework

Student must have an official transcript sent to Graduate Student Services. *(Only grades of A or B may be transferred to NMSU.)*

University Name: _____

Course Number / Title / Credit Hours

NMSU Equivalent Course(s):

Course Number / Title / Credit Hours

I hereby certify that the courses listed above meet the following criteria:

- ☐ Taken in residence at an accredited university.
- ☐ Taught by a member of the graduate faculty.
- ☐ Logically fits into the program of study I am undertaking at NMSU (as verified by Dept Head's signature below).
- ☐ Taken at the graduate level.
- ☐ Acceptable for graduate credit at offering university
- ☐ This coursework WILL NOT be older than seven years at the time of my graduation from NMSU (for Master's students only).

Approval Signatures:	**Printed Name**	**Signature**	**Date**
Department Head:			
Student Advisor:			
Minor Faculty: *(if transfer courses are for the student's minor)*			
Student:			
Graduate Student Services:			