



TEP Submission Checklist

Minimum Criteria to Submit:

Undergraduate Criteria	Graduate Criteria
<input type="checkbox"/> GPA of at least 3.0 for full admissions GPA between 2.75-3.0 for conditional admissions <input type="checkbox"/> C- or better in TEP Prerequisites/Co-Requisites (see packet for complete list) <input type="checkbox"/> Enrolled in last of 60 credit hours and enrolled in last of prerequisites/corequisites <input type="checkbox"/> Degree Check completed	<input type="checkbox"/> GPA of at least 3.0 <input type="checkbox"/> B- or better in TEP Prerequisites (see packet for complete list) <input type="checkbox"/> Enrolled in last of prerequisites/ corequisites <input type="checkbox"/> STAR Degree Audit completed

- ☐ Google Account
- ☐ Resume saved as PDF
- ☐ Letter of Intent saved as PDF
- ☐ PDF of Transcripts from Records Office
- ☐ Degree Check (Undergraduate) or STAR Degree Audit (Graduate) saved as PDF
- ☐ Dispositions Self-Assessment saved as PDF

- ☐ Dispositions Evaluator #1 (HEST) notified that online request for Dispositions will be emailed
- ☐ Dispositions Evaluator #1 (HEST) name, email, and title correctly identified
- ☐ Dispositions Evaluator #2 (HEST) notified that online request for Dispositions will be emailed
- ☐ Dispositions Evaluator #2 (HEST) name, email, and title correctly identified
- ☐ Recommender #1 (any) notified that online request for letter of recommendation will be emailed
- ☐ Recommender #1 (any) name, email, and title correctly identified
- ☐ Recommender #2 (any) notified that online request for letter of recommendation will be emailed
- ☐ Recommender #2 (any) name, email, and title correctly identified

If you have checked all boxes, you are ready to submit!!! Good luck!!